MABLETHORPE AND SUTTON TOWN COUNCIL

MINUTES OF A MEETING OF THE TOWN COUNCIL
Held on 5th September 2023

Present:	Cllr	P Russell (in the Chair)		
	Cllrs	C Arnold	I Bailey	S Bristow
		V Clark	L Cooper	G Cullen
		S Holland	K Marnoch	D Mellor
		G Parkhurst	J Rastall	S Rayment
		C Tebbutt	D Tyler	M Wellby
Absent:	Cllr	R Bramall	M Nicholson	R Watson

In attendance: Mr S Fletcher (Town Clerk)
Mrs S Archibald (Deputy Town Clerk)

Also present: 4 members of the public
LCC Cllr C Matthews

The Mayor, Cllr Paul Russell, opened the public forum with a personal statement expressing his unequivocal support for the Town Clerk; a round of applause ensued.

A local resident wished to thank the Town Council and the Police for their efforts around community safety which had made a difference.

A report of the Town Clerk along with a Community Safety update report by Cllr G Parkhurst were tabled. There was no report from the Police.

Tabled and oral reports of the District and County Councillors were noted.

The Mayor welcomed newly elected Councillor Michael Wellby taking his seat on the Council and a round of applause ensued. It was noted that Cllr Wellby had signed his Declaration of Acceptance of Office prior to the start of the meeting.

Prayers were led by Rev. Peter Liley.

The meeting commenced 7.27 p.m.

39. APOLOGIES FOR ABSENCE

The meeting was advised that apologies with valid reasons for absence had been received from Cllrs R Bramall and R Watson.

It was proposed, seconded and
Resolved: That apologies be noted with valid reasons for absence accepted from Cllrs R Bramall and R Watson.

40. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Cllrs I Bailey, S Bristow and J Rastall each wished to declare non-pecuniary interests in respect of agenda item 12 as members of the Sutton Residents Association; they would not participate in the voting on this item.

Cllr G Cullen declared a non-pecuniary interest in agenda item 13 as a school governor and would take no part in the voting on this item.

41. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 24TH JULY 2023**

It was proposed, seconded and
Resolved: That the official minutes of the meeting of the Council held on 24th July 2023 be approved as a correct record and signed by the Chairman.

Note: An addition to the Minutes proposed by a Member was not seconded and therefore not put to the vote.

42. **TO RECEIVE THE NOTES OF THE FOLLOWING MEETINGS AND ADOPT THE RECOMMENDATIONS AS INDICATED**

It was proposed, seconded and
Resolved: That the acts, proceedings and recommendations of the following committees be approved:

i) Planning Committee 7th August and 4th September 2023
ii) Personnel Committee 31st August 2023
iii) Community Safety Task & Finish Group 24th August 2023

43. **TO RECEIVE BRIEF REPORTS FROM THE TOWN MAYOR, TOWN CLERK AND REPRESENTATIVES ON OUTSIDE BODIES (ORAL OR TABLED)**

The Mayor gave a brief update on events and function he had attended with his Consort, Cllr S Holland and the Deputy Mayor, Cllr C Arnold.

Representative	Body	Description
Town Clerk	M&STC	Update Report
Cllr G Parkhurst	Community Safety	Report

44. **MEMBERSHIP OF COMMITTEES/WORKING GROUPS**

It was proposed, seconded and
Resolved: That Cllr M Wellby be appointed to serve on the Planning Committee, Disciplinary Panel, Emergency Plan Working Group, Youth Engagement Working Group and the Future Operations Task & Finish Group.

45. **INDEPENDENT REMUNERATION PANEL - REPORT**

A report from the Independent Remuneration Panel was received and considered. During a full debate it was noted that the last review was in 2007/08 and since this time the Town Council's duties and responsibilities had substantially increased.

It was proposed, seconded and
Resolved: That the Town Council increase the annual allowance to £750 per elected Member (subject to PAYE deductions) to be implemented from October 2023 in accordance with The Local Authorities (Members' Allowances) (England) Regulations 2003 Part 5 p.25 (1) to (6).

It was noted that the increase (in monetary terms before PAYE deductions) equates to £14.42 per week or £2.06 per day.

Cllr D Mellor wished his abstention from the vote to be noted.

46. **INSURANCE RENEWAL**

The insurance premium of £11,152.70 (including IPT) for cover 1st September 2023 to 31st August 2024 was noted.

47. **ANNUAL MAINTENANCE AND FUTURE PROJECTS - ACRE GAP**

It was proposed, seconded and
Resolved: That the responsibility and management of the Acre Gap site be transferred to the Administration Committee with an annual maintenance schedule to be constructed and agreed to allow effective budgeting for the 2024/25 period.

48. **CONTINENTAL MARKET / ILLUMINATIONS EVENT 2023 AND DATES FOR 2024**

The Town Clerk gave an update on the joint event and associated costs. Positive feedback was noted.

It was proposed, seconded and
Resolved: That the Town Council looks to stage similar events in 2024 on the dates below:

Continental Market 2024	29th March 2024 to 1st April 2024
Illuminations Event	27th July 2024
Continental Market	26th July 2024 to 28th July 2024

49. **CHRISTMAS MARKET 2023**

It was proposed, seconded and
Resolved: That the Town Council hosts a Christmas Market 2023 and that services for external delivery would be sought.

50. **ASSET TRANSFER – FESTOON LIGHTING - SUTTON ON SEA PULLOVER & PROMENADE**

Judi Rastall addressed the meeting in her capacity as a private individual and a member of the Sutton Residents Association.

It was proposed and seconded that the Town Council offers no support for an asset transfer, which motion on being put to the vote was declared **LOST.**

Note: Due to uncertainty by some Members around the voting process, the above motion was put to the vote twice.

It was further proposed, seconded and
Resolved: That the Town Council defers consideration of this item subject to receipt of clarification in respect of ownership, responsibilities for maintenance, insurance, testing and possible future costs.

51. **GRANT FUNDING & EQUIPMENT REQUEST – THEDDLETHORPE ACADEMY**

The Town Clerk addressed the meeting to advise that such request would usually be debated by the Grants Working Group, however, as the equipment hire policy excludes stalls being used outside of the Parish the debate was brought before the Town Council. Cllr G Cullen requested it be noted that many children from the Mablethorpe Parish attend Theddlethorpe Academy.

It was proposed, seconded and
Resolved: That the Town Council agrees to donate the free hire, including erection and dismantling, of 6 no. market stalls to Theddlethorpe Academy for their planned Christmas Fayre on 8th December 2023, at a cost to the Town Council of approximately £350.

Cllr L Cooper wished her abstention from the vote to be noted.

52. **BANK BALANCES**

To note bank balances as at 17th August 2023 (latest statements)

Account ending **3703** £ 152,714.54 Account ending **4082** £ 98,586.16

Account ending **2423** £ 8,131.93 Account ending **8803** £ 1,905.99 (29.06.23)

Investment Account CCLA £ 850,000.00 - Interest 01.07.23 to 31.07.23 £ 3,520.43

Members noted the foregoing.

Cllr L Cooper wished her abstention from the vote to be noted.

53. **TO AUTHORISE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR JULY 2023**

It was proposed, seconded and
Resolved: That (a) Orders for **payment** made in the sum of **£110,920.99** in July 2023 be authorised and (b) **income** received in the amounts of **£19,031.76** in July 2023 be noted.

Cllr L Cooper wished her abstention from the vote to be noted.

54. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING: -**

i) To consider extension of contract in accordance with existing terms and conditions.
ii) To receive notes of the Properties Working Group and consider recommendations within in respect of financially sensitive matters.

It was proposed, seconded and
Resolved: That the Town Council moves into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.

This part of the meeting closed at 8.35 p.m.

Minutes arising from confidential item: –

55. **TO CONSIDER EXTENSION OF CONTRACT IN ACCORDANCE WITH EXISTING TERMS AND CONDITIONS**

It was proposed, seconded and
Resolved: That the contract in respect of grounds maintenance and associated works be extended in accordance with contractual terms and conditions and the Town Clerk be instructed to relay such information to the appointed contractor.

56. **TO RECEIVE NOTES OF THE PROPERTIES WORKING GROUP AND CONSIDER RECOMMENDATIONS WITHIN IN RESPECT OF FINANCIALLY SENSITIVE MATTERS**

The notes of the Properties Working Group were circulated.

It was proposed, seconded and
Resolved: That the Town Council supports the recommendations contained within.

The meeting closed at 9.14 p.m.