

MABLETHORPE AND SUTTON TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
Held on 27th June 2022

<u>Present:</u>	Cllr S Holland (in the Chair)		
	Cllrs C Arnold	A Benjamin	Ms S Carruthers
	Mrs J Cook	G Cullen	Mrs B Cundliffe
	B Dobbs	C Matthews	Mrs H Matthews
	D Mellor	G Parkhurst	D Richardson
	P Russell	C Tebbutt	R Watson
<u>Absent:</u>	Cllrs A Howard	A Mee	Miss H Parkhurst
<u>In attendance:</u>	Mr S Fletcher (Town Clerk)		
<u>Also present:</u>	LCC Cllr N Sear		
	2 members of the public		
	Mrs D McMillan		

Note: Due to laryngitis, the mayor advised that whilst present the Deputy Mayor would 'voice' the meeting.

Prayers were led by Mrs D McMillan.

The Deputy Mayor Chairman welcomed Cllr Claire Arnold on behalf of the Mayor to her seat on the Town Council as the newly elected Councillor for Mablethorpe Central Ward. The Town Clerk reported that Cllr Arnold had signed a Declaration of Acceptance of Office and been issued with a DPI form.

The meeting commenced at 7.10 p.m.

21. APOLOGIES FOR ABSENCE

It was proposed, seconded and

Resolved: That apologies be noted with valid reasons for absence accepted from Cllrs A Howard, A Mee and Miss H Parkhurst.

22. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

There were none.

23. TO APPROVE AS A CORRECT RECORD THE NOTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON 30TH MAY 2022

It was proposed, seconded and

Resolved: That the official minutes of the Annual meeting of the Council held on 30th May 2022 be approved as a correct record and signed by the Chairman.

24. TO RECEIVE THE NOTES OF THE FOLLOWING MEETINGS AND ADOPT THE RECOMMENDATIONS AS INDICATED:

It was proposed, seconded and

Resolved: That the acts, proceedings and recommendations of the following committees be approved:

Planning Committee 6th June 2022

25. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021/22**

It was proposed, seconded and

Resolved:

- a) That the report of the Internal Auditor be received, recommendations considered, and the Town Clerk & Responsible Finance Officers responses be noted.
- b) That the Balance Sheet for the year ended 31st March 2022 be approved for signature by the Chairman and Responsible Finance Officer.
- c) That, having resolved that Annual Governance statements (nos.1 to 8) be positively agreed, and Annual Governance statement (no.9) be marked as N/A, the Chairman and Town Clerk sign the 2021/2022 Annual Governance Statement, and
- d) That the Accounting Statement within the AGAR (having been signed by the Responsible Finance Officer before being presented to the Council - 25th April 2022) for financial year 2021/22 be approved for signature by the Chairman.
- e) That the Town Council continues with the current internal audit arrangement for 2022/23 (i.e. four Council partnership, being Alford Town Council, Louth Town Council, Mablethorpe & Sutton Town Council and Skegness Town Council) as per guidance on Internal Audit as prescribed in Governance and Accountability for Smaller Authorities in England 2022.

26. **UK SHARED PROSPERITY FUND (UKSPF)**

The South & East Lincolnshire Councils Partnership consultation on the UK Shared Prosperity Fund (UKSPF) was noted.

27. **EVENTS WORKING GROUP**

It was proposed, seconded and

Resolved: That the notes and recommendations of the Events Working Group from the meeting held on 27th June 2022 be approved.

28. **GRANTS WORKING GROUP**

It was proposed, seconded and

Resolved: That the Town Council supports the award of grants to the following groups:

- a) Equipment Loan Request

It was proposed, seconded and

Recommended: That the Equipment Loan request be supported subject to the receipt of supporting statement at least 28 days prior to the date of the event.

- b) Event Grant (Youth)

It was proposed, seconded and

Recommended: That an Event Grant in the amount of £1,000 be approved.

- c) Event Grant – Mablethorpe Carnival 2022

It was proposed, seconded and

Recommended: That an Event Grant in the amount of £1,000 be approved subject to the receipt of relevant supporting and approved documentation at least 28 days prior to the date of the event.

29. **BANK BALANCES**

To note bank balances as of 09 June 2022 (latest statements)

Account ending 3703	£1,073,992.25	Account ending 4082	£ 98,236.62
Account ending 2423	£ 8,102.76	Account ending 8803	£ 5,280.71

30. **TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR APRIL AND MAY 2022.**

It was proposed, seconded and

Resolved: (a) That orders for **payment** made in the sums of **£35,284.27** in April 2022 and **£64,149.79** in May 2022 be authorised and (b) that **incomes** received in the amounts of **£347,469.18** in April 2022 and **£11,662.33** in May 2022 be noted.

31. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS THE FOLLOWING MATTER: -**

It was proposed, seconded and

Resolved: That the Town Council moves into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matter:

To receive update with regard to the previous request for an exhumation at Trusthorpe Cemetery.

This part of the meeting closed at 7.27 p.m.

Minute arising from confidential item: –

32. **TO RECEIVE UPDATE WITH REGARD TO CONSIDERATION OF THE REQUEST FOR AN EXHUMATION AT TRUSTHORPE CEMETERY**

Following a brief oral update:-

It was proposed, seconded and

Resolved: That the Town Council acknowledged the actions to date and supported the actions undertaken by the Town Clerk in respect of updated lone working practices and office safety measures.

It was noted that any further issues in respect of this matter would be presented to the Town Council as necessary.

The meeting closed at 7.34 p.m.