

**MABLETHORPE AND SUTTON TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE TOWN COUNCIL**  
**Held on 24<sup>th</sup> July 2023**

**Present:**

|       |                          |           |             |
|-------|--------------------------|-----------|-------------|
| Cllr  | P Russell (in the Chair) |           |             |
| Cllrs | I Bailey                 | R Bramall | S Bristow   |
|       | V Clark                  | L Cooper  | G Cullen    |
|       | S Holland                | D Mellor  | G Parkhurst |
|       | J Rastall                | S Rayment | C Tebbutt   |
|       | D Tyler                  | R Watson  |             |

**Absent:**

|      |          |           |             |
|------|----------|-----------|-------------|
| Cllr | C Arnold | K Marnoch | M Nicholson |
|------|----------|-----------|-------------|

**In attendance:**

Mr S Fletcher (Town Clerk)  
Mrs S Archibald (Deputy Town Clerk)  
Mrs D Onyskiw (Administration Assistant)

**Also present:**

6 members of the public  
LCC Cllr N Sear

The Mayor welcomed all present to the meeting and wished to make a statement to address and refute questions arising at the June meeting of the Council bringing into question the ability and integrity of the Town Clerk. He advised that the matter had been dealt with informally by the Personnel Committee and offered an unreserved apology to the Town Clerk. He then opened the public forum.

A local resident remarked that Councillors did not appear to be adhering to the Council's own dress code, and highlighted a Mablethorpe Carnival fund raising Race Night to be held at the Conservative Club.

A representative from UPP full fibre broadband network wished to introduce herself and highlight a scheme for supporting local groups and events.

A local resident of George Street wished to highlight concerns over increased drug dealing in the area; he was urged to report all concerns and incidents to Crimestoppers.

LCC Cllr N Sear wished to highlight her willingness to meet any and all local residents/groups at the Tuesday Councillor Surgery held at the Coastal Centre.

Tabled and oral reports of the District Councillors were noted with ELDC Cllr R Watson wishing to highlight in particular updates to the schedule of works on the Sutton Colonnade.

Prayers were led by Mrs P Pike.

The meeting commenced 7.24 p.m.

**26. APOLOGIES FOR ABSENCE**

The meeting was advised that apologies with valid reasons for absence had been received from Cllrs C Arnold, K Marnoch and M Nicholson.

It was proposed, seconded and

**Resolved:** That apologies be noted with valid reasons for absence accepted from Cllrs C Arnold, K Marnoch and M Nicholson.

27. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Non-pecuniary interests:

Agenda item 6 – Cllr I Bailey, Cllr S Bristow, Cllr J Rastall and Cllr R Watson

28. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 26<sup>TH</sup> JUNE 2023**

It was proposed, seconded and

**Resolved:** That the official minutes of the meeting of the Council held on 26<sup>th</sup> June 2023 be approved as a correct record and signed by the Chairman.

**Note:** An elected Member wished amendments to be made to a Minute included with the June notes, however, the vote having been taken and resolution made that the official minutes be approved as a correct record, the proposed amendments were not heard.

Cllr L Cooper wished it to be noted in the minutes that she had voted against approval of the minutes.

29. **TO RECEIVE THE NOTES OF THE FOLLOWING MEETINGS AND ADOPT THE RECOMMENDATIONS AS INDICATED**

It was proposed, seconded and

**Resolved:** That the acts, proceedings and recommendations of the following committees be approved:

- (i) Personnel Committee 29<sup>th</sup> June 2023
- (ii) Administration Committee 17<sup>th</sup> July 2023
- (iii) Planning Committee 3<sup>rd</sup> July 2023

30. **TO RECEIVE BRIEF REPORTS FROM THE TOWN MAYOR, TOWN CLERK AND REPRESENTATIVES ON OUTSIDE BODIES (ORAL OR TABLED)**

The Mayor gave a brief update on events and function he had attended with his Consort, Cllr S Holland and the Deputy Mayor, Cllr C Arnold.

| Representative | Body   | Description   |
|----------------|--------|---------------|
| Cllr R Watson  | CCTV   | Tabled report |
| Cllr R Watson  | SECLAN | Tabled report |
| Town Clerk     | M&STC  | Update Report |

31. **GRANT FUNDING & EQUIPMENT REQUEST – SUTTON RESIDENTS ASSOCIATION**

It was proposed, seconded and

**Resolved:** That the Town Council supports this event with the donation of market stalls and the associated costs pertaining to erection and dismantling of such.

32. **TASK & FINISH GROUP – COMMUNITY SAFETY**

It was proposed, seconded and

**Resolved:** That the Town Council appoints Cllrs I Bailey, V Clark, G Cullen, S Holland, G Parkhurst and S Rayment to a Community Safety Task & Finish Group to consider community safety matters within the parish and work alongside external agencies.

33. **LALC MANAGEMENT COMMITTEE**

To note that the Town Council's nomination for the Town Clerk to serve on the LALC Management Committee for a 4-year period was successful.

34. **BANK BALANCES**

To note bank balances as on 6<sup>th</sup> July 2023 (latest statements)

Account ending **3703** £ 322,067.82      Account ending **4082** £ 98,586.16

Account ending **2423** £ 8,131.93      Account ending **8803** £ 1,905.99 (29.06.23)

**Investment Account CCLA £ 850,000.00 - Interest 01.06.23 to 30.06.23 £ 3,189.77**

35. **TO AUTHORISE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR JUNE 2023**

It was proposed, seconded and

**Resolved:** That (a) Orders for **payment** made in the sum of **£117,390.63** in June 2023 be authorised and (b) **income** received in the amounts of **£24,230.78** in June 2023 be noted.

36. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING: -**

- To receive the recommendation of the Town Clerk & RFO in respect of the contract of the Administration Assistant following an initial 3-month probationary period.
- Burial Matters

It was proposed, seconded and

**Resolved:** That the Town Council moves into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.

This part of the meeting closed at 7.56 p.m.

Minutes arising from confidential item: –

37. **TO RECEIVE THE RECOMMENDATION OF THE TOWN CLERK & RFO IN RESPECT OF THE CONTRACT OF THE ADMINISTRATION ASSISTANT FOLLOWING AN INITIAL 3-MONTH PROBATIONARY PERIOD**

It was proposed, seconded and

**Resolved:** That the Town Council appoints Mrs D Onyskiw to the permanent full-time post of Administration Assistant with terms as agreed.

38. **BURIAL MATTERS**

The Town Clerk read out a statement in respect of an ongoing cemetery matter and reminded those present of the need for sensitivity and confidentiality at this time.

The meeting closed at 8.04 p.m.