MABLETHORPE AND SUTTON TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL
Held on 5th May 2026

Present:	Cllr	C Tebbutt (in the Chair agenda item 1 only)		
		K Marnoch (in the Chair agenda items 2 to 12 only)		
	Cllrs	C Arnold	I Bailey	S Bristow
		V Clark	R Codling	G Cullen
		S Holland	D Mellor	G Parkhurst
		H Parkhurst	J Rastall	S Rayment
		P Russell	R Watson	M Wellby
Absent:	Cllrs	L Cooper	M Nicholson	

In attendance: Mr S Fletcher (Town Clerk)
Mrs D Onyskiw (Admin Officer)
Rev. Peter Liley

Also present: 25 members of the public

1. **a) TO ELECT A CHAIRMAN/TOWN MAYOR FOR THE ENSUING YEAR (2026/27) AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN (MAYOR) OF MABLETHORPE & SUTTON TOWN COUNCIL 2026/27**

The retiring Mayor occupied the Chair for nominations for the appointment of Mayor for the ensuing year.

Cllr I Bailey proposed that Cllr K Marnoch be elected Chairman/Mayor for the forthcoming civic year.

Cllr C Arnold seconded the proposal.

It was therefore
Resolved: That Cllr K Marnoch be elected Chairman/Mayor for the ensuing year.

The chain of office was passed from Cllr C Tebbutt to Cllr K Marnoch with congratulations and a round of applause ensued.

Cllr K Marnoch signed the formal Declaration of Acceptance of Office of Chairman/Mayor, which was countersigned by the Town Clerk as Proper Officer of the Council. Cllr Marnoch briefly addressed the meeting. Cllr C Tebbutt invited Mr C Marnoch to accept the Consort's Ribbon of Office which was invested by Cllr H Parkhurst.

The incoming Mayor gave her thanks to the outgoing Mayor and invited all present to join her in a round of applause for the outgoing Mayor.

The outgoing Mayor gave his congratulations to the new Mayor and thanked Cllr K Marnoch for support as deputy Mayor during his Mayoral period. Cllr C Tebbutt also thanked members of staff for their support and hard work during 2025/26.

A small gift was presented on behalf of the Town Council to the retiring Mayor by the Town Clerk. Elected members thanked Cllr C Tebbutt for his service to the Council as Mayor during 2025/26.

b) **TO ELECT A VICE CHAIRMAN/ DEPUTY MAYOR FOR THE ENSUING YEAR AND RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF THE VICE-CHAIRMAN OF MABLETHORPE & SUTTON TOWN COUNCIL**

Cllr C Tebbutt proposed Cllr G Parkhurst for the position of Vice Chairman/Deputy Mayor. Cllr P Russell seconded the proposal.

It was further proposed by Cllr I Bailey and seconded by Cllr C Arnold that Cllr G Cullen be proposed for the position of Vice Chairman/Deputy Mayor.

It was:-
Resolved: That the vote be taken by secret written ballot.

One round of secret ballot ensued with the Town Clerk verifying the votes which were independently witnessed by Rev. Peter Liley:-

It was therefore
Resolved: That Cllr G Parkhurst be appointed Vice Chairman/Deputy Mayor for the ensuing year.

The chain of office was passed to Cllr G Parkhurst by Cllr K Marnoch with congratulations and a round of applause ensued.

Cllr G Parkhurst who, having thanked the Mayor, duly signed the formal Declaration of Acceptance of Office of Deputy Chairman/Mayor, which was countersigned by the Town Clerk as Proper Officer of the Council.

Cllr G Parkhurst briefly addressed the meeting.

2. **RESOLUTION WITHOUT NOTICE**

Prior to the next agenda item Cllr K Marnoch put forward a Resolution Without Notice motion to the Town Council in accordance with adopted Standing Order 27(j) to adopt a report of the Policy review Working Group due to the urgent administrative matter as advised by the Monitoring Officer and to promote and reinforce the Nolan Principles.

It was proposed, seconded and
Resolved: That the Town Council adopts the report and recommendations within in respect of the amended Filming & Recording of Meeting Policy be implemented with immediate effect.

3. **PUBLIC FORUM**

It was proposed, seconded and
Resolved: That the meeting be suspended for a short while to allow for questions in a public forum.

A member of the public asked if the public forum was being recorded – the Town Clerk advised that the Town Council only records the business part of meetings.

A member of the public asked if there was any update on the wooden train that had been vandalised earlier in the year – the Town Clerk gave a verbal update.

A member of the public advised of willingness to answer questions in respect of agenda item 10(a).

4. **RELIGIOUS OBSERVANCE**

It was proposed, seconded and
Resolved: That the meeting be suspended for a short to allow a period for religious observance.

Prayers were led by Rev. Peter Liley.

5. **APOLOGIES FOR ABSENCE**

The meeting was advised that apologies with valid reasons for absence had been received from Cllr L Cooper.

It was proposed, seconded and
Resolved: That apologies be noted with valid reason for absence accepted from Cllr L Cooper.

6. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Cllr S Rayment advised of a pecuniary interest in agenda item 10(c) and advised she would leave the room at the relevant point in the meeting.

Cllr I Bailey advised of a non-pecuniary interest in agenda item 10(b) as he had discussed the application with the applicant.

Cllr H Parkhurst advised of a non-pecuniary interest in agenda item 10(c) as a work colleague of the applicant.

7. **UPDATE – STANDING ORDER 45**

It was proposed, seconded and
Resolved: That the Town Council approves and adopts updates to Standing Order 45 as appended.

8. **APPOINTMENTS TO COMMITTEES OF THE COUNCIL, WORKING GROUPS, TASK & FINISH GROUPS AND REPRESENTATIVES ON OUTSIDE BODIES**

The Town Clerk advised that elected Members had met informally as per custom and practice of the Authority

It was proposed, seconded and
Resolved: That the Town Council appoints elected Members to Committees, Working Groups/Task and Finish Groups of the Council, and as Representatives on Outside Bodies as amended.

It was noted that the Vice Chairman/Deputy Mayor retains the right to choose the Chairmanship of one Committee to the Council as per adopted Standing Order 45 (g) and, in this regard, Cllr G Parkhurst nominated the Planning Committee for his chairmanship.

9. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 16TH FEBRUARY 2026 (AS AMENDED) AND THE MEETING HELD ON 20TH APRIL 2026**

It was proposed, seconded and
Resolved: That the official minutes of the meeting of the Council held on 16th February 2026 and the meeting held on 20th April 2026 be approved as a correct record and signed by the Chairman.

10. **TO RECEIVE THE NOTES OF THE FOLLOWING MEETINGS AND ADOPT THE RECOMMENDATIONS AS INDICATED**

It was proposed, seconded and
Resolved: That the acts, proceedings and recommendations of the following committee be approved:

i) Planning Committee 27th April 2026

11. Equipment and Funding Requests / Updates

At the request of Cllr I Bailey (as per standing order 16) the following funding request being noted as a recorded vote.

a) Funding Request - Sutton on Sea Community Food Larder

It was proposed, seconded and
Resolved: That the Town Council supports full funding support of £6,500 towards the annual membership fee of Fare Share weekly food delivery (225 kilos) with funding to be met from general reserves.

Votes for: Cllrs S Bristow, R Codling, S Holland, K Marnock, H Parkhurst, G Parkhurst, P Russell, C Tebbutt, R Watson and M Wellby.

Votes Against: Cllrs I Bailey, D Mellor, J Rastall and S Rayment.

Abstentions: Cllrs C Arnold, V Clark and G Cullen

b) Mablethorpe Community Hall

It was proposed, seconded and
Resolved: That the Town Council supports full funding request for CCTV equipment purchase and donation at a cost of £1,480 (ex VAT) with funds to be met from general reserves be supported.

c) Golf Road Gophers

It was noted that Cllr S Rayment left the room prior to discussion and the vote.

It was proposed, seconded and
Resolved: That the purchase and donation of plants up to a cost of £220.00 with funds to be met from general grant budget as previously agreed.

Cllr S Rayment returned to the room.

12. **ARRANGEMENT FOR INSPECTION OF PUBLIC RECORDS FOR 2025/26 WITHIN THE 2026/27 ADMINISTRATION PERIOD**

It was proposed, seconded and
Resolved: That the Town Council confirms the dates for the provision of period for the exercise of public rights as required by the Accounts and Audit Regulations for the period covering 2025/26 being 3rd June 2026 to 14th July 2026 and confirms conformity by instructing the Town Clerk & RFO to display such period notice the Town Council website and noticeboards.

13. **FINANCIAL MATTERS:**

a) BANK BALANCES

To note bank balances as at 16th April 2026 (latest received statement(s)).

Account ending 3703	£ 181,609.42	Account ending 4082	£ 1,306.78
Account ending 2423	£ 8,435.78	Account ending 8803	£ 414.42 (31.03.26)

Note: Combined CCLA investment return 1st April 2025 to 31st March 2026 £ 37,173.14

Members noted the foregoing.

b) **TO AUTHORISE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR MARCH 2026**

It was proposed, seconded and
Resolved: That (a) Orders for **payment** made in the sum of **£122,667.01** in March 2026 be authorised and (b) **income** received in the amount of **£24,205.16** in March 2026 be noted.

The meeting closed at 8.07 p.m.