

**MABLETHORPE & SUTTON TOWN COUNCIL**

Mablethorpe Library & Community Access Point

Stanley Avenue, Mablethorpe

Tel: 01507 613644

29<sup>th</sup> April 2026

**NOTICE IS HEREBY GIVEN and Members are summoned to attend** the Annual Meeting of Mablethorpe & Sutton Town Council to be held at Mablethorpe Community Hall, Stanley Avenue, Mablethorpe on **Tuesday 5<sup>th</sup> May 2026 at 7.00 p.m.**

**Following the election of Chairman and Vice Chairman there will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short statements to the Council.**

**A maximum further 10 minutes will be set aside for the meeting to receive reports of the Police and elected members of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached)**

**There will be prayers or other religious observance, which will last approximately 5 minutes. Anyone not wishing to participate may leave the room at this time.**

*Steve Fletcher*

S Fletcher  
Town Clerk

**A G E N D A**

1.     a)     To elect a Chairman / Town Mayor for the ensuing year (2026/27) and receive the Declaration of Acceptance of Office of Chairman (Mayor) of Mablethorpe & Sutton Town Council 2026/27
- b)     To elect a Vice Chairman / Deputy Mayor for the ensuing year (2026/27) receive the Declaration of Acceptance of Office of the Vice-Chairman of Mablethorpe & Sutton Town Council

2.     Public Forum

To resolve to suspend the meeting for a maximum of 10 minutes to allow members of the public to ask questions or make short statements to the Council and a further maximum of 10 minutes to receive reports of the Police and elected members of Lincolnshire County Council and East Lindsey District Council

3.     Religious Observance

To resolve to suspend the meeting for a maximum of 5 minutes for prayers or other religious observance.

4.     Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

5.     To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests

6.     Update – Standing Order 45

To receive and approve updates to Standing Order 45 (Appendix 1).

7. Appointments to Committees of the Council, Working Groups, Task & Finish Groups and Representatives on Outside Bodies (to follow).

To appoint Members to serve on the Committees of the Council\*:

- Administration Committee (14 members including the Mayor and Deputy)
- Planning Committee (14 members including the Mayor and Deputy)
- Personnel Committee (7 members, plus Mayor)
- Health & Safety Committee (10 members including the Mayor and Deputy)

\* note the Deputy Mayor/Vice Chairman retains the right to choose the Chairmanship of one Committee to the Council as per adopted Standing Order 45 (g).

8. To approve as correct records the notes of the meeting of the Council held on 16<sup>th</sup> February 2026 (amended) and 20<sup>th</sup> April 2026 and to authorise the Chairman to sign the official minutes

9. To receive the notes of the following meetings and adopt the recommendations as indicated:

- Planning Committee 27<sup>th</sup> April 2026.

10. Equipment and Funding Requests / Updates

- a) Funding Request - Sutton on Sea Community Food Larder

To consider and agree (or otherwise) full or partial funding support of up to £6,500 towards the annual membership fee of Fare Share weekly food delivery (225 kilos) with funding to be met from general reserves. **Note:** Item deferred from previous meeting

- b) Mablethorpe Community Hall

To consider and agree (or otherwise) the request for CCTV equipment purchase and donation at a cost of £1,480 (ex VAT) with funds to be met from general reserves.

- c) Golf Road Gophers

To consider and agree (or otherwise) the request for purchase and donation of plants up to a cost of £220.00 with funds to be met from general grants.

11. Arrangement for Inspection of Public Records for 2025/26 within the 2026/27 administration period

The Town Council must correctly provide a period for the exercise of public rights as required by the Accounts and Audit Regulations. The Council must demonstrate its conformity by displaying such period notice on its website and/or its approval (by minuted evidence) the confirmation of the dates set by the authority (2025/26 draft notice attached – Appendix 2)

12. Financial Matters:

- a) Bank Balances

To note bank balances as at 16<sup>th</sup> April 2026 (latest received statement(s)).

|                     |              |                     |                     |
|---------------------|--------------|---------------------|---------------------|
| Account ending 3703 | £ 181,609.42 | Account ending 4082 | £ 1,306.78          |
| Account ending 2423 | £ 8,435.78   | Account ending 8803 | £ 414.42 (31.03.26) |

Note: Combined CCLA investment return 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026 £ 37,173.14

- b) Orders for Payment and Income

To authorise the signing of orders for payment and to note income for March 2026.