

MABLETHORPE & SUTTON TOWN COUNCIL

Mablethorpe Library & Community Access Point

Stanley Avenue, Mablethorpe

Tel: 01507 613644

11th June 2024

NOTICE IS HEREBY GIVEN and Members are summoned to attend the meeting of Mablethorpe & Sutton Town Council to be held at Mablethorpe Library and CAP, Stanley Avenue, Mablethorpe on **Monday 17th June 2024 at 7.00 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short (non-political) statements to the Council.

Due to Purdah reporting restrictions continuing until 4th July 2024 there will be no reports of officers, Councillors for the Town, County and District or the Police.

There will be prayers or other religious observance, which will last approximately five minutes. Anyone not wishing to participate may leave the room at this time.

Steve Fletcher

S Fletcher
Town Clerk

A G E N D A

1. Apologies for Absence
To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests
3. To approve as correct records the notes of the Annual Meeting of the Council held on 7th May 2024 and to authorise the Chairman to sign the official minutes
4. To receive the notes of the following meetings and adopt the recommendations as indicated:
 - Planning Committee 7th May and 3rd June 2024
5. To receive and note the notes of the Annual Town Meeting held on 28th May 2024
6. AGAR Annual Governance and Accountability Return (AGAR) 2023/24
 - (i) To receive the report of the internal auditor and note the Town Clerk & RFO's response.
 - (ii) To receive the Balance Sheet for the year ended 31st March 2024, to be signed by the Chairman and Responsible Finance Officer.
 - (iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2023/24 and authorise signing by the Chairman and Town Clerk; and
 - (iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2023/24 and authorise signing by the Chairman and Responsible Finance Officer.
7. RBS Financial Software - Update Required
To note an update to the Town Council financial software package from RBS Alpha to RBS Omega (at year end 2024/25) due to increased transactions & income/expenditure thresholds.
8. Financial Regulations - NALC Update
To receive and adopt (or otherwise) the updated National Association of Local Councils (NALC) model Financial Regulations as tailored and recommended by the Policy Review Working Group.

9. Membership of Committees / Working Groups

- a) To note the acceptance of membership to Committees and Working Groups (WG) by Cllr H Parkhurst as instructed and ratified by the Town Council (min 9, 7th May 2024 refers) being: Administration Committee; Appeals Panel; Cemeteries WG; Council Properties WG; Events WG, Health & Safety WG; Community Awards WG and Future Operations Task & Finish Group. Note: Cllr H Parkhurst is a member of the Dales Trust Group in a personal capacity.
- b) To consider and support (or otherwise) a request by the Boatshed Charity to appoint Cllr G Parkhurst as the Town Council representative for the 2024/25 administrative period.
- c) To note the resignation of Cllr L Cooper from the Planning Committee.

10. Swimming Pool Fund

To note receipt of Swimming Pool Fund in the amount of £26,895.13 and to reiterate the uses of the fund as recommended by the former trustees.

11. Equipment Request – Poppies on the Prom

To consider and agree (or otherwise) equipment donation request (market stalls) and associated E&D costs from Poppies on the Prom for the events planned for 3rd and 4th August 2024 in Mablethorpe.

12. Bathing Beauties Festival 2024 – Use of Beach Huts

Members are asked to consider and approve (or otherwise) the donation without charge of 15 no. beach huts at Queens Park, Mablethorpe to the Boatshed Charity for use for the Beauties Festival scheduled to be held on the weekend of 21st/22nd September 2024.

13. Funding Request – School Holiday Meal Provision

Members are asked to consider, support and approve (or otherwise) a funding request to enable the Coastal Centre, Mablethorpe to source (via Lincolnshire FareShare) and distribute daily meals to school children within the parish during the summer school holiday period 2024.

14. Financial Matters:

a) Bank Balances

To note bank balances as at 30th May 2024 (latest received statement(s)).

Account ending 3703	£ 474,053.64	Account ending 4082	£ 99,565.49
Account ending 2423	£ 8,212.71	Account ending 8803	£ 1,718.22
Investment Account CCLA	£ 850,000.00	Interest April 2024	£ 3,644.40

b) Orders for Payment and Income

To authorise the signing of orders for payment in the amount of £30,347.46 and to note income of £390,212.25 for April 2024

15. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters: -

- (i) To receive and consider nomination(s) in respect of Freedom of the Parish.