

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library & Community Access Point,

Stanley Avenue, Mablethorpe, LN12 1DP

Tel: 01507 613644

31st August 2021

NOTICE IS HERBY GIVEN and elected Members are summoned to attend a meeting of the Planning Committee of the Council to be held at the Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe on **Monday 6th September 2021 at 7.00 p.m.** at which the under mentioned business will be transacted.

Steve Fletcher

S Fletcher

Town Clerk

A G E N D A

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been submitted to the Town Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

3. To approve as a correct record the notes of the meeting of the Planning Committee held on 2nd August 2021.

4. Lincolnshire Flood Risk and Water Management Partnership

It is proposed by Cllr S Holland and seconded by Cllr P Russell that the Town Council should (retrospectively) consider and support the aims of the Lincolnshire Flood Risk and Water Management Partnership (LRWG) by taking part in the forthcoming study (participation factsheet and draft response document attached).

5. Major Carriageway Resurfacing Scheme

To note the major carriageway resurfacing scheme: Golf Road/Ivel Grove Mablethorpe.
Period of works: Wednesday 29th September to Saturday 9th October 2021 (inclusive) Night time working only – 20:00hrs- 06:00 hrs.

6. To note planning approvals, refusals, enforcement complaints and appeal decisions advised by the District Council

7. To consider and make observations on all planning applications received

MABLETHORPE AND SUTTON TOWN COUNCIL
PLANNING COMMITTEE: 6th September 2021

Please note: At present, plans for major applications are unavailable for inspection at the Town Council offices.

Plans for the following applications can be accessed at:

<https://www.e-lindsey.gov.uk/applications>

- a) Application Number: N/110/01620/21
Applicant: National Trust
Location: CAR PARK, ROMAN BANK, SANDILANDS, SUTTON ON SEA
Proposal: Planning Permission - Installation of a height restricting vehicle barrier with integral gate.
 - b) Application Number: N/110/01683/21
Applicant: National Trust
Location: SANDILANDS FORMER GOLF CLUB HOUSE, ROMAN BANK, SANDILANDS, SUTTON ON SEA LN12 2RS
Proposal: Consent to Display - 25no. non illuminated heras fencing mesh banners.
 - c) Application Number: N/110/01602/21
Applicant: Mr I Telfer
Location: 14 CHAMPION WAY, MABLETHORPE, LN12 2EJ
Proposal: Planning Permission - Erection of a rear fence to the maximum height of 1.8 metres.
 - d) Application Number: N/110/01513/21
Applicant: Mr Bibby's
Location: 30A HIGH STREET, MABLETHORPE, LN12 1AD
Proposal: Planning Permission - Change of use, conversion of and alterations to the existing former public house to provide an adult gaming centre/bingo facility with a bar.
 - e) Application Number: N/110/01557/21
Applicant: Contour Planning
Location: TESCO SUPERMARKET, PETER CHAMBERS WAY, MABLETHORPE, LN12 1FN
Proposal: Planning Permission - Erection of an extension to existing Tesco store to facilitate a home delivery facility, changes to the service yard including the erection of a service yard canopy and the erection of 4no. dedicated click and collect customer parking bays within previously approved customer car park.
 - f) Application Number: N/110/01430/21
Applicant: Dr Mann
Location: 44 KIPLING DRIVE, SANDILANDS, SUTTON ON SEA, LN12 2SA
Proposal: Planning Permission - Single storey extensions and alterations to existing dwelling to provide additional living accommodation.
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- g) Application Number: N/110/01721/21
Applicant: Co Operative Food Supermarket
Location: THE CO OPERATIVE FOOD SUPERMARKET, SEACROFT ROAD, MABLETHORPE, LN12 2DU
Proposal: Consent to Display - (1A) 1 no. Non illuminated fascia sign, (1B) 2 no. Internally illuminated logo, (1C) 1 no. Non illuminated fascia letters, (1D) 1 no. Internally illuminated logo, (2) 2 no. Internally illuminated projecting signs, (3A) 3 no. Non illuminated disclaimer wall signs, (3B) 8 no. Non illuminated disclaimer post signs, (4) 1 no. Non illuminated delivery sign, (5) 1 no. Non illuminated Parent & Child sign, (6) 1 no. Non illuminated bike sign, (7) 2 no. Non illuminated disabled signs, (8) 2 no. Non illuminated bag signs, (9) 1 no. Non illuminated trolley sign, (10) 1 no. Non illuminated CCTV sign, (11) 1 no. Non illuminated Entrance sign, (12) 2 no. Non illuminated Post Office signs, (13) 4 no. Non illuminated trolley bay signs, (14) 6 no. Non illuminated banner frames, (15) 1 no. Internally illuminated totem.
- f) .
Application Number: N/110/01800/21
Applicant: Bowbridge (Kier) Ltd
Location: PLOTS 44 TO 165, LAND OFF ALFORD ROAD AND MARINE AVENUE WEST, SUTTON ON SEA, LN12 2TX
Proposal: Section 73 application in relation to condition no. 1 (approved plans) previously imposed on planning permission N/110/00361/21 for a Section 73 application to amend the drawing references on planning permission ref. no. N/110/02032/20.
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Participant Information Sheet

Dear Sir / Madam,

The Lincolnshire Flood Risk and Water Management Partnership have, in joint collaboration with North East Lincolnshire Council and North Lincolnshire Council, developed a programme of work to explore how we can best work with our partners, to ensure a coordinated approach to reducing the risk of flooding from riparian assets and watercourses.

The project is being delivered by the Lincolnshire Riparian Working Group (LRWG) which is a joint venture of 13 organisations from across Greater Lincolnshire. The LRWG aims to improve the way that riparian¹ watercourses are managed across Greater Lincolnshire (details of which can be found here – <https://www.gov.uk/guidance/owning-a-watercourse>). By doing this we want to ensure that the aesthetic, environmental, flood risk and socio-economic benefits of well-maintained watercourses are realised.

To do this, we need to find out as much as we can about the riparian network, and local knowledge is essential to this, especially in determining what the most effective solutions might be and where these most need to be applied. Because of this we are contacting you today as your organisation has been identified as a potential participant to take part in a questionnaire. Participants were identified via quasi-random sampling based on internal drainage board boundaries (details of which can be found here – <https://www.ada.org.uk/downloads/publications/IDBs-An-Introduction-web.pdf>).

The main aims of the questionnaire are to help us

- Improve our understanding of the awareness that landowners across Greater Lincolnshire have of any riparian responsibilities that may affect their property
- Identify any barriers parish and town councils, town forums and wards may face in terms of encouraging² riparian landowners to undertake these responsibilities – as well as potential solutions to overcoming these barriers
- Identify any barriers riparian landowners may face themselves in undertaking their responsibilities, as well as possible solutions to overcoming these barriers

The questionnaire represents a significant opportunity for parishes, towns, and wards, on behalf of their local communities, to guide and shape the kind of approaches that we promote across Greater Lincolnshire to address these issues.

We believe that we can significantly improve our understanding of these issues and the way in which we tackle them across Greater Lincolnshire, and we hope that you will wish to work with us in this venture.

¹ Within the context of this questionnaire, riparian should be *interpreted as "relating to or living or located on the bank of a natural watercourse (such as a river), or sometimes of a lake or tidewater"* (ICE 2016).

² For the avoidance of doubt, parish / town councils, town forums and wards do not have any statutory requirements to raise awareness of, and / or encourage the undertaking of riparian responsibilities.

Participation

Participation in the research is voluntary, and you are free to withdraw at any time, without giving a reason. If following completion of the questionnaire you wish to withdraw, please contact Lincolnshire County Council's (LCC) Flood Risk Team at FloodRisk@lincolnshire.gov.uk.

Participation Process

If upon reading this background information you wish to participate in the questionnaire, please contact LCC's Flood Risk Team confirming your interest to participate. The **deadline for confirming participation is the 22/08/2021**. Once the deadline has passed, the questionnaire will then be distributed by email. Please complete and return the questionnaire by email using the above email address. The **deadline for questionnaire completion is the 12/09/2021**.

Data Protection

To address issues relating to data protection the following steps have been taken to ensure compliance:

- None of the questions asked require organisations to disclose personal and / or sensitive information as defined under the General Data Protection Regulations.
- All data will be treated in confidence, will only be used by the LRWG, and will comply with data protection regulations.
- All data shall be stored within encrypted folders and files within Lincolnshire County Councils Information Management Portal.
- All raw data shall be deleted once data analysis is completed, and shall not be reused for any purpose other than this research.

Study Timeline

A high level study timeline is provided below. Please note that all dates are subject to change, however, the LRWG will strive to meet the below deadlines.

Task	Deadlines
Invitations out	09/08/2021
Participation window closes	15/08/2021
Questionnaire response deadline	05/09/2021
Draft report circulated to participants for comment	24/09/2021
Finalised report distributed to participants	22/10/2021

Study Results

The LRWG will use the results of the questionnaire to guide and shape the kind of approaches that we promote across Greater Lincolnshire. The results may also be displayed at events (e.g. flood conferences); however, the data will remain anonymised. In addition to draft and final write ups, all participants shall receive progress reports. Timescales are outlined in the 'Study Timeline' section.

Further Information

If you have any inquiries or questions about the questionnaire, please get in contact using the below email addresses.

We would like to thank you for taking the time to read this document.

Yours sincerely,

Ryan Davies BSc, MSc, GradCIWEM

Assistant Flood Risk Officer

Lincolnshire County Council

County Offices Newland, Lincoln, LN1 1YI

Mobile: 07917 520900

Email: FloodRisk@lincolnshire.gov.uk

Website: www.lincolnshire.gov.uk



Dear Sir / Madam

Thank you for responding to our initial email of date 09/08/2021 about this initiative to improve the way that riparian watercourses are managed across Greater Lincolnshire. We need to find out as much as we can about the riparian network, and local knowledge is essential to this, especially in determining what the most effective solutions might be and where these most need to be applied. Because of this, we are sending you a questionnaire to help us in identifying where and how we can best make improvements.

The main aims of the questionnaire are to help us

- Improve our understanding of the awareness that landowners across Greater Lincolnshire have of any riparian responsibilities that may affect their property
- Identify any barriers parish and town councils, town fora and wards may face in terms of encouraging riparian landowners to undertake these responsibilities – as well as potential solutions to overcoming these barriers
- Identify any barriers riparian landowners may face themselves in undertaking their responsibilities, as well as possible solutions to overcoming these barriers

It is extremely important that parish and town councils guide and shape the kind of approaches that we promote across Greater Lincolnshire to address these issues, and we want to hear about your experiences of what has – and also what hasn't worked in your areas – to support local communities to become more resilient to flooding and the future impacts of severe weather and heavy rainfall.

We believe that we can significantly improve our understanding of these issues and the way in which we tackle them across Greater Lincolnshire, and we hope that you will wish to work with us in this venture. The more information you can provide the better we can support your communities to improve their resilience to flood risk.

Please note that this questionnaire is intended to be completed by your organisation as a collective, i.e. not an individual response. Furthermore, the questionnaire is intended to be anonymous and as such no personal and / or sensitive details should be provided within any of the responses.

If you have any questions about this project, please refer to the background information document or please contact us using the contact details below.

We would like to thank you for your time in advance.

Yours sincerely,

Ryan Davies BSc, MSc, GradCIWEM

Assistant Flood Risk Officer

Lincolnshire County Council

County Offices Newland, Lincoln, LN1 1YI

Section 1 – Existing Riparian Information Material

Question 1 – Have you undertaken any work (e.g. leaflets, posters etc.) which explains to riparian landowners what their responsibilities are and/or encourages riparian landowners to exercise their responsibilities? Please select the most appropriate answer.

☐ Yes (go to question 2a)

☒ No

If you selected 'No' do you plan to carry out any work which explains to riparian landowners what their responsibilities are and / or encourages riparian landowners to exercise their responsibilities? *Please select the most appropriate answer.*

☐ Yes (go to question 2b)

☐ No (go to question 5)

☒ Don't know (go to question 5)

Question 2a – What methods or techniques did you use? Please select the method(s) you used. Once you have answered this question please go to question 3.

☐ Email

☐ Leaflets

☐ Letters

☐ Meetings / Presentations

☐ Newsletters

☐ Posters

☐ Third parties (e.g. National Flood Forum)

☐ Verbal communications (e.g. telephone conversations, site visits)

☐ Other

If you selected 'Other' please specify in the text box below. Additionally, if you wish to elaborate on any of the methods or techniques utilised please provide your answer in the text box below.

[Click here to enter text.](#)

Question 2b – *What methods or techniques do you propose to utilise? Please select the method(s) you propose to use. Once you have answered this question please go to question 5.*

- ☐ Email
- ☐ Leaflets
- ☐ Letters
- ☐ Meetings / Presentations
- ☐ Newsletters
- ☐ Posters
- ☐ Third parties (e.g. National Flood Forum)
- ☐ Verbal communications (e.g. telephone conversations, site visits)
- ☐ Other
- ☐ Don't know

If you selected 'Other' *please specify in the text box below*. Additionally, if you wish to elaborate on any of the methods or techniques you propose to utilise *please provide your answer in the text box below*.

[Click here to enter text.](#)

Question 3 – *Given your answer to question 2a, were the methods or techniques you utilised effective, i.e. did they increase awareness of riparian responsibilities within your geographical area of operation and / or did they result in a greater number of riparian landowners acting on their responsibilities? Please select the most appropriate answer(s).*

- | Awareness | Action |
|-------------------------------------|-------------------------------------|
| ☐ Yes | ☐ Yes |
| ☐ Partially | ☐ Partially |
| ☐ No | ☐ No |
| ☐ Don't know | ☐ Don't know |
| ☐ NA | ☐ NA |

If you selected 'Yes', 'Partially' or 'No' how do you know the methods or techniques you utilised were effective or otherwise. *Please provide your answer in the text box below*.

[Click here to enter text.](#)

Question 4 – In your experience, what are the most preferred communication channels that riparian landowners like to use or wish to receive information from? Please select the most appropriate answer(s).

- ☐ Email
- ☐ Leaflets
- ☐ Letters
- ☐ Meetings / Presentations
- ☐ Newsletters
- ☐ Posters
- ☐ Third parties (e.g. National Flood Forum)
- ☐ Verbal communications (e.g. telephone conversations, site visits)
- ☐ Other

If you selected 'Other' *please specify in the text box below*. Additionally, if you wish to elaborate on any of the above points, *please provide your answer in the text box below*.

[Click here to enter text.](#)

Section 2 – Awareness, Barriers & Solutions

Question 5 – How aware are you of the wider organisational roles and responsibilities with regards to land drainage enforcement (e.g. Internal Drainage Boards, Lead Local Flood Authority, Upper Land Tribunal)? Please select the most appropriate answer.

- ☐ Very aware
- ☒ Some awareness
- ☐ No awareness

Question 6 – Do you know who any of the riparian landowners are within your geographical area of operation? Please select the most appropriate answer.

- ☐ Yes
- ☒ No

Question 7 – Would you be willing to support the Lincolnshire Riparian Working Group in identifying and distributing questionnaires to riparian landowners within your geographical area of operation? Please select the most appropriate answer.

- ☒ Yes
- ☐ No

If necessary, please elaborate on your answer in the text box below.

[Click here to enter text.](#)

Question 8a – In your experience, how aware are riparian landowners, of their rights and responsibilities within your geographical area of operation? Please select the most appropriate answer.

- ☐ Very aware (go to question 8b)
- ☐ Some awareness (go to question 8b)
- ☐ No awareness (go to question 8c)
- ☒ Don't know (go to question 9)

Question 8b – In your experience how does awareness differ between farmers and householders / occupiers? Please select the most appropriate answer.

- ☐ Large difference in awareness
- ☐ Some difference in awareness
- ☐ No difference in awareness
- ☒ Don't know

If necessary, please elaborate on your answer in the text box below.

[Click here to enter text.](#)

Question 8c – How do you know riparian landowners are aware / not aware of their responsibilities (e.g. discussions, community events). Please provide your answer in the text box below.

[Click here to enter text.](#)

Question 9 – In terms of encouraging riparian landowners to undertake their responsibilities, what are the main barriers that you are facing? Please select the most appropriate answer(s).

For the avoidance of doubt, parish / town councils, town forums and wards do not have any statutory requirements to raise awareness of and / or encourage the undertaking of riparian responsibilities.

- ☒ Limited awareness of riparian watercourses, structures or features
- ☒ Limited understanding of riparian rights and responsibilities
- ☒ Limited awareness of wider organisations roles and responsibilities regarding land drainage enforcement
- ☒ Challenges around co-operation with riparian landowners
- ☒ Resource limitations (e.g. finance / staff etc.)
- ☒ Time limitations
- ☐ Other
- ☐ No barriers

If you selected 'Other' *please specify in the text box below*. Additionally, if you wish to elaborate on any of the above points, *please provide your answer in the text box below*.

[Click here to enter text.](#)

Question 10 – Given your answer to question 9, what would best support you in terms of encouraging riparian landowners to undertake their responsibilities? Please provide your answer in the text box below.

[Click here to enter text.](#)

DRAFT RESPONSE

Access to plans that show:

Riparian watercourses, structures and features

Access to landowner details

Access to public information to enable wider circulation

Training on dealing with queries/concerns etc..

Feedback from others who have already begun/completed such exercises across the county/country

Question 11 – In your experience, what are the barriers that riparian landowners face when attempting to undertake their responsibilities? Please select the most appropriate answer(s).

- ☐ Lack of awareness of riparian watercourses, structures or features
- ☐ Lack of understanding / awareness of riparian responsibilities
- ☐ Lack of understanding of how / when to undertake works / what consents are required to undertake works / who to contact for advice
- ☐ Accessibility of watercourses, structures and features
- ☐ Cost of undertaking works
- ☐ Limited capacity / resources (e.g. financial) to undertake works
- ☐ Limited ability to undertake works
- ☐ Time for undertaking works
- ☐ Challenges around co-operation with neighbouring / other riparian landowners
- ☒ Other
- ☐ No barriers

If you selected 'Other' *please specify in the text box below*. Additionally, if you wish to elaborate on any of the above points, *please provide your answer in the text box below*.

DRAFT RESPONSE

Unknown – the Town Council has not dealt with such issues in the past

Question 12 – Given your answer to question 11, what do you think riparian landowners would like to see implemented to overcome these barriers? Please select the most appropriate answer(s).

- ☐ Provision of information and guidance documents
- ☐ Single point of contact to discuss riparian issues
- ☐ Ability to enter agreements with Risk Management Authorities (RMA) (e.g. paying RMAs to undertake maintenance)
- ☐ Openly available riparian asset database
- ☐ Community initiatives for the management of riparian watercourses, structures and features
- ☒ Other
- ☐ No solutions

If you selected 'Other' please specify in the text box below. Additionally, if you wish to elaborate on any of the above points, please provide your answer in the text box below.

DRAFT RESPONSE Unknown, we do not know what barriers there are / may be.

Section 3 – Any Other Comments

Question 13 – Do you have any other comments that you would like to make? Please provide your answer in the text box below.

[Click here to enter text.](#)

The Lincolnshire Riparian Working Group would like to thank you for taking the time to complete this survey.

Please return the completed survey to Lincolnshire County Council's Floods Risk Team at FloodRisk@lincolnshire.gov.uk.

If you have any questions about the research, please refer to the background information document. Alternatively, you can contact us using the below email address.

Once again, we would like to thank you for your time.

Yours sincerely,

Ryan Davies BSc, MSc, GradCIWEM

Assistant Flood Risk Officer

Lincolnshire County Council

County Offices Newland, Lincoln, LN1 1YI

