

MABLETHORPE AND SUTTON TOWN COUNCIL
MINUTES OF A MEETING
OF THE PERSONNEL COMMITTEE
Held on 25th July 2025

Present: Cllr G Parkhurst (in the Chair)
Cllrs S Bristow J Rastall P Russell

Absent Cllrs C Arnold S Holland

Also Present Cllr C Tebbutt
Mr S Fletcher (Town Clerk) (part)
Mr A Howard

9. **APOLOGIES FOR ABSENCE**

The meeting was advised that apologies with valid reasons for absence had been received from Cllrs C Arnold and S Holland.

It was proposed, seconded and

Resolved: That apologies be noted with valid reasons for absence accepted from Cllrs C Arnold and S Holland.

10. **DECLARATIONS OF INTEREST**

There were none.

11. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD ON 1st July 2025.**

It was proposed, seconded and

Resolved: That the official minutes of the meeting of the Personnel Committee held on 1st July 2025 be approved as a correct record and signed by the Chairman.

12. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS:**

a) Personnel and staffing matter

It was proposed, seconded and

Resolved: That the Town Council moves into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.

This part of the meeting closed at 8.03a.m.

It was proposed, seconded and

Resolved: That the Town Council allowed Mr A Howard to be admitted to the meeting to act as an independent representative for the Town Clerk.

Minutes arising from confidential item: –

13. **TO RECEIVE A REPORT FROM THE TOWN CLERK IN RESPECT OF RECENT COMMUNICATION RECEIVED FROM A MEMBER OF THE PUBLIC**

The Town Clerk presented a copy of a report which was accepted by those present.

It was noted that Cllr G Parkhurst declared a non-pecuniary interest due to the subject matter and domestic affiliation. For complete openness and transparency Cllr J Rastall was appointed as temporary Chairman for the remainder of the meeting.

It was noted that Cllr C Tebbutt left the room at 8.22a.m. to deal with an onsite matter.

It was proposed, seconded and

Resolved: That Cllr S Bristow would take notes.

Those present questioned the Town Clerk in respect of the report presented and allegations made against him within.

The Town Clerk gave open and honest answers and submitted irrefutable proof in respect of contract awarding processes that showed a clear separation of duties and proved the Town Clerk had no participation in such matters.

Cllr C Tebbutt returned to the room at 8.33 a.m. and the Chairman appraised Cllr Tebbutt of matters discussed during his brief absence.

The Town Clerk left the room at 8.38 a.m.

Cllr C Tebbutt gave an update in respect of an information gathering meeting held on 24th July 2025 with Cllr C Arnold, Cllr C Tebbutt and an appointed Town Council contractor.

Following the interrogation of the physical evidence presented and receipt of explanations from the appointed contractor and Town Clerk

It was proposed, seconded and

Resolved: That the Town Council reaffirms its full confidence in its adopted procedures and policies, the Town Clerk and the appointed contractor implicated in this matter.

The Town Clerk returned to the room at 8.43 am.

It was proposed, seconded and

Resolved: That the Town Council shares the notes of this meeting and supporting evidence (as necessary) with the Town Councils appointed solicitor.

The affected staff member request to alleviate further contact from the accuser was noted and a decision in respect of this matter would be made following receipt of further legal advice.

The meeting closed at 9.17 am.