

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library and Community Access Point,

Stanley Avenue, Mablethorpe, LN12 1DP

Tel: 01507 613645

9th July 2025

NOTICE IS HEREBY GIVEN that a meeting of the Administration Committee of the Council will be held at the Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe **on Monday 14th July 2025 at 7.00 p.m.** at which the under mentioned business will be transacted.

Steve Fletcher

Mr S Fletcher
Town Clerk

A G E N D A

1. To appoint a Chairman for the 2025/26 municipal year
2. To appoint a Vice-Chairman for the 2025/26 municipal year
3. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.
4. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
5. To approve as a correct record the notes of the extra ordinary meeting held on 10th February 2025 and authorise the Chairman to sign the official minutes
6. Policy Implementation & Review 2025/26
 - a) To receive and accept the recommendation of the Policy Review Working Group and approve the Anti Money Laundering Policy 2025/26 and its inclusion within Financial regulations.
 - b) To note ongoing process in respect of Policy Review and updates 2025/26.
7. Resolution in accordance with Financial Regulation 6.7

In accordance with Financial Regulation 6.7, Members are asked to resolve to approve the continued use of a variable direct debits for utility supplies, credit card repayments and card payment service charges as appropriate.
8. To receive an update on income/expenditure April 2025 and May 2025.