

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library and Community Access Point,
Stanley Avenue, Mablethorpe, LN12 1DP
Tel: 01507 613645

21st September 2022

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Personnel Committee of the Council to be held at the Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe **on Tuesday 27th September 2022 at 10.00 a.m.** at which the under mentioned business will be transacted.

Steve Fletcher

Mr S Fletcher
Town Clerk

A G E N D A

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

3. To approve as a correct record the notes of the meetings of the Personnel Committee held on 28th March 2022 and 5th September 2022

4. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters: -

a) To receive update from the Deputy Town Clerk in respect of:

- Administration Assistant vacancy
- Interviews completed

b) To decide upon:

- Appointment of candidate for initial 3 month probationary period