

MABLETHORPE AND SUTTON TOWN COUNCIL
NOTES OF AN EXTRA ORDINARY
MEETING OF THE
ADMINISTRATION COMMITTEE
Held on 5th September 2022

Present: Cllr C Tebbutt (Chairman)
Cllr A Howard (Vice Chairman)
Cllrs C Arnold Ms. S Carruthers Mrs J Cook
B Dobbs S Holland D Mellor
G Parkhurst P Russell C Tebbutt

Absent: Cllrs A Benjamin G Cullen Mrs H Matthews
Ms H Parkhurst

In attendance: Mr S Fletcher (Town Clerk)
3 Members of the Public

Prior to the commencement of the meeting the Chairman, Cllr C Tebbutt invited those present to observe a one-minute silence to pay tribute to serving Councillor, Cllr Tony Mee who passed away on 15th August 2022.

11. **APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies for absence with valid reasons given had been received from Cllrs A Benjamin, Mrs J Cook, G Cullen, Mrs H Matthews and Ms. H Parkhurst.

It was proposed, seconded and

Resolved: That apologies be noted with reasons accepted from Cllrs A Benjamin, Mrs J Cook, G Cullen, Mrs H Matthews and Ms. H Parkhurst.

12. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011 – BEING ANY PECUNIARY INTEREST IN AGENDA ITEMS NOT PREVIOUSLY RECORDED ON MEMBERS’ REGISTER OF INTERESTS**

There were none.

13. **INSURANCE RENEWAL**

The insurance premium of £10,559.51 (including IPT) for cover 1st September 2022 to 31st August 2023 with BHIB was noted.

14. **POLICY UPDATE – INVESTMENT STRATEGY**

It was proposed, seconded and

Resolved: That the Town Council Investment Strategy as presented be adopted.

15. **INVESTMENT OF PUBLIC FUNDS**

It was proposed, seconded and

Resolved: That the recommendations of the Responsible Finance Officer, in line with the Town Council adopted Financial Regulations and Investment Strategy regarding investment of public funds be adopted with an initial amount of funding in the sum of £850,000.00 to be invested into the Public Sector Deposit Fund with CCLA to protect public funds.

16. **Banking Arrangements**

It was proposed, seconded and

Resolved: That the Town Council instructs the Town Clerk & RFO to:

- a) explore internet banking options and facilities with the Town Councils current bankers, Barclays plc.
- b) research suitable internet banking options and facilities available (sector specific preferably)
- c) report findings back to a scheduled future meeting at the earliest opportunity.
- d) update LALC on this matter to aid them in providing NALC with evidence in support of the NALC campaign for changes to banking arrangements for parish and town councils.
- e) update the Town Council via meetings of the Administration Committee in line with adopted Standing Orders and Investment Strategy as necessary.

7. **CEMETERY MAPPING**

It was proposed, seconded and

Resolved: That the Town Council proceeds with the digital mapping of Trusthorpe Cemetery, scanning of burial registers and associated data input with costs of £3,740.50 to be met from general reserves.

8. **EXTERNAL AUDIT 2022-23 UNTIL 2026-27**

It was proposed, seconded and

Resolved: That the Town Council does not opt-out of the next round of 5-year audit appointment of the central procurement and appointment scheme and appoint its own external auditor for this 5-year period.

9. **MABLETHORPE SWIMMING POOL FUND**

It was proposed, seconded and

Resolved: That the Town Council accepts funds from the trustees of the Mablethorpe Swimming Pool Fund with funds to be placed into an ear marked reserve / separate account to be managed and appropriated by the Town Council for swimming and swimming related activities (i.e., swimming lessons, swimming grants, purchase of small swimming related equipment (e.g., floats, arm bands, goggles etc.)) for the benefit of residents and school children of the parish with terms to be agreed by the Trustees and the Town Council.

Prior to the close of the meeting, Cllr Howard as Chairman and on behalf of LALC presented a certificate of long service to Cllr D Mellor.

The meeting closed at 6.31 p.m.