

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library and Community Access Point,
Stanley Avenue, Mablethorpe, LN12 1DP
Tel: 01507 613645

8th October 2019

NOTICE IS HEREBY GIVEN that a meeting of the Administration Committee of the Council will be held at the Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe **on Monday 14th October 2019 at 7.00 p.m.** at which the under mentioned business will be transacted.

Steve Fletcher

Mr S Fletcher
Town Clerk

A G E N D A

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

3. To approve as a correct record the notes of the meeting held on 10th June 2019 and authorise the Chairman to sign the official minutes

4. Appropriate use of high-viz vests

It is proposed by Cllr A Howard that the Council sets out guidelines on the appropriate wearing of Town Council branded high-viz vests in the interests of clarity and to avoid misunderstandings with regard to responsibilities of individual Members when attending events.

5. Recommendation of Town Council with regard to budget setting for Summer Illuminations 2020

It has been resolved that, with regard to an Illuminations Event in 2020, the Town Council acts as an overarching body to draw interested groups together, whilst considering budgeting for this and other events provision in the 2020/21 Budget, with the aim of extending the Season and nurturing local talent and coastal resilience. (min 50(a), TC 23.9.19 refers)

Members are asked to consider budget provision for events going forward within the 2020/21 budget setting process.

6. Market rent proposals for 2020/21

Members are asked to receive the notes of the Markets Consultative Working Group held on 2nd September 2019 and ratify the recommendations therein.

Amongst other things there is a proposal for changes to rent structure and charges from April 2020, including the trial of a winter half market to run from January to March.

Note: Feedback received from traders is that there is a call to reinstate the full market from mid-March (Thursday 19th March 2020, weather permitting) rather than April 2020 and the officer recommendation is revised accordingly.

7. To receive the notes of the following meetings and adopt the recommendations as indicated:

- (i) Grant Fund (Identifying) Working Group 9th September 2019
- (ii) Speed Awareness Task & Finish Group 10th October 2019
- (iii) Cemeteries Working Group 14th October 2019
- (iv) Business Planning Working Group 14th October 2019

8. Ratification of Third Tranche Grant Awards 2019/20

Members are asked to receive the notes of the Grants (Awarding) Working Group and ratify the recommendations for the third tranche Event Grant Awards for 2019/20.

9. To receive an update on income/expenditure

10. Budget Requirements 2020 / 2021

To receive and consider first budget requirements for the financial year 2020/21.