

MABLETHORPE AND SUTTON TOWN COUNCIL

**MINUTES OF THE ANNUAL MEETING OF THE
TOWN COUNCIL**

Held on 20th May 2019

Present: Mr S Palmer (in the Chair item 1 only)
Cllr C Tebbutt (in the Chair items 2-12 (except item 10))
Cllrs A Benjamin Ms S Carruthers T Brown
Mrs J Cook G Cullen Mrs B Cundliffe
B Dobbs A Howard
C Matthews (Vice-Chairman in the Chair item 11 only)
Mrs H Matthews A Mee D Mellor
G Parkhurst Ms H Parkhurst D Richardson
P Russell Mrs A Wain

In attendance: Mr S Fletcher (Town Clerk)
Mrs S Archibald (Deputy Clerk)
Mr O Monk (Admin Assistant)

Also present: 19 members of the public

Prayers were led by Reverend Peter Liley

1. **TO ELECT A CHAIRMAN/TOWN MAYOR FOR THE ENSUING YEAR (2019/20)**

The retiring Mayor occupied the Chair for nominations for the appointment of Mayor for the ensuing year.

Cllr A Mee proposed that Cllr C Tebbutt be elected Chairman/Mayor for the forthcoming civic year.

Cllr C Matthews seconded the proposal.

It was therefore

Resolved: That Cllr C Tebbutt be elected Chairman/Mayor for the ensuing year.

The chain of office was passed from Mr S Palmer to Cllr C Tebbutt with congratulations, and the consort's chain was passed from Mrs Pauline Palmer to Cllr Miss Helen Parkhurst.

The Town Clerk made a presentation to the retiring Mayor and Mayoress on behalf of the Town Council.

The incoming Mayor proposed a vote of thanks to the outgoing Mayor and invited all present to join him in a round of applause for the outgoing Mayor and Mayoress.

The outgoing Mayor gave his congratulations to the new Mayor and thanked Mr & Mrs Dawes, Cllr C Tebbutt and Cllr Miss H Parkhurst for their support as deputy Mayor/Mayoress during his mayoral year.

Gifts were presented by the outgoing Mayor and Mayoress to the Town Clerk, his Deputy and the Admin Assistant for their help and support throughout the year.

Members wished to add their thanks to the outgoing Mayor and Mayoress for their tireless work for the Council, and, in the case of Mr S Palmer, in his many capacities, over many years and also for his work for 'LIVES'.

2. **TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN (MAYOR) OF MABLETHORPE & SUTTON TOWN COUNCIL 2019/20**

Cllr C Tebbutt signed the formal declaration of acceptance of office of Chairman/Mayor, which was countersigned by the Town Clerk as Proper Officer of the Council.

3. **TO ELECT A VICE CHAIRMAN/ DEPUTY MAYOR FOR THE ENSUING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF THE VICE-CHAIRMAN OF MABLETHORPE & SUTTON TOWN COUNCIL**

Cllr A Benjamin proposed Cllr C Matthews for the position of Vice Chairman/Deputy Mayor.

Cllr Ms S Carruthers seconded the proposal.

It was further proposed by Cllr Mrs J Cook and seconded by Cllr A Mee that Cllr G Cullen be proposed for the position of Vice Chairman/Deputy Mayor.

It was:-

Resolved: That the vote be taken by secret written ballot.

The Clerk having duly verified the nominations, with the nominees present:-

It was therefore

Resolved: That Cllr C Matthews be appointed Vice Chairman/ Deputy Mayor for the ensuing year.

The chain of office was passed to Cllr C Matthews who, having thanked the Mayor, duly signed the formal declaration of acceptance of office of Deputy Chairman/Mayor, which was countersigned by the Town Clerk as Proper Officer of the Council.

4. **TO RECEIVE SIGNED DECLARATIONS OF ACCEPTANCE OF OFFICE FROM ALL COUNCILLORS**

The receipt of signed Declarations of Acceptance of Office from all Councillors was noted.

5. **APOLOGIES FOR ABSENCE**

There were none.

6. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

There were none.

7. **APPOINTMENTS TO COMMITTEES OF THE COUNCIL**

It was proposed, seconded and

Resolved: That Members be appointed to Committees as detailed in the Appendix attached.

8. **APPOINTMENTS TO SERVE ON WORKING GROUPS, TASK AND FINISH GROUPS AND REPRESENTATIVES ON OUTSIDE BODIES**

It was proposed, seconded and

Resolved: That Members be appointed to serve on Working Groups/Task and Finish Groups of the Council, and as Representatives on Outside Bodies detailed in the Appendix attached.

9. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 29TH APRIL 2019**

It was proposed, seconded and

Resolved: That the official minutes of the meeting of the Council held on 29th April 2019 be approved as a correct record and signed by the Chairman.

10. **VACANT SEAT TO BE FILLED BY CO-OPTION**

Members were asked to consider and decide, in accordance with the Council's policy on co-option, how to proceed to fill the vacant seat in Highgate Lane Ward which was uncontested and received no nominations at the May Parish election.

It was proposed, seconded and

Resolved: That the co-option process be opened up to a wider audience including the candidate who had gone through the election process.

Note: The Town Clerk undertook to immediately post notices of the vacancies to the website and notice boards.

11. **TO APPROVE THE MAYOR'S ALLOWANCE FOR CIVIC YEAR 2019/20 AS PREVIOUSLY RESOLVED AND CONTAINED WITHIN THE 2019/20 BUDGET (£2500)**

Cllr C Tebbutt and Cllr Ms H Parkhurst, having each declared a pecuniary interest as recipients, left the meeting.

The Vice-Chairman occupied the Chair.

It was proposed, seconded and

Resolved: That the Mayor's allowance in the sum of £2,500, as set out in the 2019/20 budget, be approved.

Cllr C Tebbutt and Cllr Ms H Parkhurst rejoined the meeting.

The Chairman reoccupied the Chair.

12. **TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR APRIL 2019.**

It was proposed, seconded and

Resolved: That orders for **payment** made to the sum of **£31,517.53** in April 2019 and that **income** for April 2019 in the sum of **£261,831.82** be noted.

The meeting closed at 8.16 p.m.