

**MABLETHORPE AND SUTTON TOWN COUNCIL**

**MINUTES OF THE MEETING OF THE  
TOWN COUNCIL**

**Held on 29<sup>th</sup> April 2019**

**Present:** Cllr C Tebbutt (Vice Chairman in the Chair)  
Cllrs T Brown (part) G Cullen Mrs J Cook  
B Dobbs M Gregory R Hansford  
S Holland A Howard C Matthews  
A Mee D Mellor D Morling  
Ms H Parkhurst Mrs J Taylor

**Absent:** Cllrs Mrs P Palmer and S Palmer

**In attendance:** Mr S Fletcher (Town Clerk)  
Mr O Monk (Admin Assistant)

**Also present:** 8 members of the public  
Mr Nigel Collins

Prayers were led by Mr Nigel Collins

**130. APOLOGIES FOR ABSENCE**

The meeting was advised that apologies with valid reasons for absence had been received from Cllrs Mrs P Palmer and S Palmer.

It was proposed, seconded and

**Resolved:** That those apologies with valid reasons for absence be accepted from Cllrs Mrs P Palmer and S Palmer.

**131. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Cllr A Mee declared a non-pecuniary interest in agenda items 6,8 and 11 as a trustee of the Meridale Centre, Sutton on Sea.

Cllr C Tebbutt advised for the purposes of openness and transparency that the Meridale Centre had recently purchased an item from his business.

**132. TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 25<sup>TH</sup> MARCH 2019**

It was proposed, seconded and

**Resolved:** That the notes of the meeting held on 25<sup>th</sup> March 2019 be approved as a correct record and signed by the Chairman.

**133. TO RECEIVE THE NOTES OF THE FOLLOWING MEETING AND ADOPT THE RECOMMENDATIONS AS INDICATED**

It was proposed, seconded and

**Resolved:** That the acts, proceedings and recommendations of the following committees be approved:

- (i) Planning Committee 8<sup>th</sup> April 2019
- (ii) Administration Committee 15<sup>th</sup> April 2019
- (iii) Planning committee 29<sup>th</sup> April 2019

134. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2018/19**

- (i) To receive the report of the internal auditor and RFO's response;
- (ii) To receive the Balance Sheet for the year ended 31<sup>st</sup> March 2019, to be signed by the Chairman and Responsible Finance Officer;
- (iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2018/19 and authorise signing by the Chairman and Town Clerk; and
- (iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2018/19 and authorise signing by the Chairman and Responsible Finance Officer.

It was proposed, seconded and

**Resolved:**

- (a) That the report of the Internal Auditor and the Towns Clerk's responses be noted;
- (b) that the Balance Sheet for the year ended 31<sup>st</sup> March 2019 be approved for signature by the Chairman and Responsible Finance Officer;
- (c) that, having resolved that all Annual Governance statements be positively agreed, the Chairman and Town Clerk sign the 2018/2019 Annual Governance Statement; and
- (d) that the Accounting Statement in the Annual Return for financial year 2018/19 be approved for signature by the Chairman and Responsible Finance Officer.

135. **MAYORAL PENDANT - HONORARY FREEMAN**

It was proposed, seconded and

**Resolved:** That the Town Council instructs the Town Clerk to action the inclusion of the details of the first recipient of the 'Freedom of the Parish' on the reverse of the pendant on the mayoral chain (as discussed) with any cost to be met from within current budget provision and to further explore the options to include the names of any future recipients.

136. **LALC SERVICE LEVEL AGREEMENT**

The receipt of the 2019/20 Service Level Agreement (SLA) between LALC and their member councils was noted.

137. **MERIDALE CENTRE, SUTTON-ON-SEA**

The receipt of completed lease documentation in respect of the Meridale Centre, Sutton-on-Sea was noted.

138. **MAINTENANCE WORKS – TRUSTHORPE TO SUTTON-ON-SEA PROMENADE**

The Environment Agency (EA) maintenance works on the sea defences (promenade) between Trusthorpe & Sutton on Sea commencing on 3<sup>rd</sup> June 2019 and the need for limited access in respect of sections of the sea wall was noted.

139. **TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR MARCH 2019**

It was proposed, seconded and

**Resolved:** (a) That orders for **payment** made to the sum of **£59,850.20** in March 2019 and (b) that **income** for March 2019 in the sum of **£12,335.41** be noted.

140. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:-**

It was proposed, seconded and

**Resolved:** That the Town Council move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the commercially sensitive nature of the business to be discussed.

- (i) To note an administration matter – Meridale Centre, Sutton on Sea

This part of the meeting closed at 7.25 p.m.

Minute arising from confidential item:-

141. **TO NOTE AN ADMINISTRATION MATTER – MERIDALE CENTRE, SUTTON ON SEA**

The storing of ashes within the Meridale Centre, potentially with a display plaque to be provided by the Meridale Organisation and future strategy was noted.

The meeting closed at 7.37 p.m.