

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library & Community Access Point

Stanley Avenue, Mablethorpe

Tel: 01507 613644

24th April 2019

NOTICE IS HEREBY GIVEN that a meeting of Mablethorpe and Sutton Town Council is to be held at Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe on **Monday 29th April 2019 commencing at 7.00 p.m.** at which the under mentioned business will be transacted.

Due to Purdah reporting restrictions, there will be no public forum or reports of Councillors for the Town, County and District, and the Police. Any urgent matters requiring attention may be directed to the Town Clerk's office.

There will be prayers or other religious observance, which will last approximately 5 minutes. Anyone not wishing to participate may leave the room at this time.

Steve Fletcher

S Fletcher
Town Clerk

A G E N D A

1. Apologies for Absence

To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

3. To approve as a correct record the notes of the meeting of the Council held on 25th March 2019 and to authorise the Chairman to sign the official minutes

4. To receive the notes of the following meetings and adopt the recommendations as indicated:

- (i) Planning Committee 8th April 2019
- (ii) Administration Committee 15th April 2019
- (iii) Planning Committee 29th April 2019

5. Annual Governance and Accountability Return (AGAR) 2018/19

- (i) To receive the report of the internal auditor and RFO's response;
- (ii) To receive the Balance Sheet for the year ended 31st March 2019, to be signed by the Chairman and Responsible Finance Officer;
- (iii) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2018/19 and authorise signing by the Chairman and Town Clerk; and
- (iv) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2018/19 and authorise signing by the Chairman and Responsible Finance Officer.

6. Mayoral Pendant - Honorary Freeman

It is proposed by Cllr S Palmer and seconded by Cllr A Mee that the details of the first recipient of the 'Freedom of the Parish' be included on the reverse of the pendant on the mayoral chain with any cost to be met from within current budget provision.

7. LALC Service Level Agreement

To note the receipt of the 2019/20 Service Level Agreement (SLA) between LALC and their member councils.

8. Meridale Centre, Sutton-on-Sea

To note the receipt of completed lease documentation in respect of the Meridale Centre, Sutton-on-Sea.

9. Maintenance Works – Trusthorpe to Sutton-on-Sea Promenade

To note that the Environment Agency (EA) will undertake maintenance works on the sea defences (promenade) between Trusthorpe & Sutton on Sea commencing on 3rd June 2019. It is further noted that limited sections of the sea wall will need to be cordoned off from the public for certain periods and the EA will place advisory notices at various locations in the community to inform residents and visitors.

10. To authorise the signing of orders for payment and to note income for March 2019.

11. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be discussed in relation to the following matters:-

- (i) To note an administration matter – Meridale Centre, Sutton on Sea