MABLETHORPE AND SUTTON TOWN COUNCIL

NOTES OF A MEETING OF THE ADMINISTRATION COMMITTEE

Held on 11th June 2018

Present: Cllr C Tebbutt (Chairman)

G Cullen	R Dawes	B Dobbs
R Hansford	A Howard	C Matthews
A Mee	D Mellor	Mrs P Palmer
S Palmer	Mrs J Taylor	

Absent: Cllrs Miss H Parkhurst, K Pinion

In attendance: Cllr S Palmer
Cllr R Dawes
Mr S Fletcher (Town Clerk)
5 members of the public

1. **TO APPOINT A CHAIRMAN FOR THE FORTHCOMING CIVIC YEAR**

It was proposed, seconded and
Resolved: That Cllr C Tebbutt be appointed as Chairman of the Administration Committee for the forthcoming civic year.

2. **TO APPOINT A VICE-CHAIRMAN FOR THE FORTHCOMING CIVIC YEAR**

It was proposed, seconded and
Resolved: That Cllr J Taylor be appointed as Vice-Chairman of the Administration Committee for the forthcoming civic year.

3. **APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies for absence with valid reasons given had been received from Cllr Miss H Parkhurst.

It was proposed, seconded and
Resolved: That apologies be noted with valid reasons for absence being accepted from Cllr Miss H Parkhurst.

4. **TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011 – BEING ANY PECUNIARY INTEREST IN AGENDA ITEMS NOT PREVIOUSLY RECORDED ON MEMBERS' REGISTER OF INTERESTS**

There were none.

5. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING HELD ON 16TH APRIL 2018 AND AUTHORISE THE CHAIRMAN TO SIGN THE OFFICIAL MINUTES**

It was proposed, seconded and
Resolved: That the official minutes of the meeting of the Administration Committee held on 16th April 2018 be approved as a correct record and signed by the Chairman.

6. **<u>GRANT AWARDING POLICIES</u>**

To receive the recommendations of the Grants (Awarding) Working Group in relation to the revised policies in respect of:-

(i) General Grants; and
(ii) Event Grants

It was proposed, seconded and
Resolved: That the Administration Committee formally approves and adopts the revised General Grants and Event Grants policies

7. **GRANT FUNDING (IDENTIFYING)**

To receive and consider the recommendations of the Grant Funding (Identifying) Working Group.

It was proposed, seconded and
Resolved: That the Administration Committee supports the recommendations of the Grant Fund Identifying Working Group to apply for grant funding in relation to a) a shelter for the Mablethorpe Skate Park and b) emergency equipment via the LCC Emergency Planning Department.

8. **REQUEST FOR EXEMPTION FROM MARKET STALL HIRE CHARGES**

In light of revised charges for the hire of market stalls, requests had been received from local charitable groups, namely Flanders Friends and Coastal Events CiC, that the charges be waived or reduced, as with the new charges some events would prove uneconomic to run and some planned events may need to be cancelled.

It was proposed, seconded and
Resolved: That the Administration Committee does not support the waiving or reduction of market stall charges as adopted; it is noted that such organisations can apply for an event grant of up to £750 towards any event within the parish (subject to policy).

9. **PASSIVE SPEED AWARENESS SIGNS**

(i) To note the need to order replacement speed awareness notices for Sutton on Sea to replace those which have been damaged; and

(ii) At the meeting of the Town Council held on 23rd April 2018, residents at Seahaven Springs requested assistance from the Town Council with the problem of speeding traffic on Church Lane/Seaholme Road. Members were asked to consider and decide whether or not to apply to LCC to extend the Lincolnshire Road Safety Partnership agreement to include this location and include Church Lane/Seaholme Road in the rotational placement of passive speed signs. (Note: The placing of passive speed signs on Church Lane, Mablethorpe has been considered previously at the meeting of the Town Council held on 20th February 2017 (min 115 refers)

It was proposed, seconded and
Resolved: That a) this item be deferred; b) a working group comprising Cllrs G Cullen, C Matthews, A Mee, Mrs J Taylor and C Tebbutt and Mr S Holland be formed to discuss the items ii above along with community speed-watch issues across the parish and report back to a future meeting.

10. **AWARD OF GREGORY CUP 2017/18**

Following receipt of the notes of the Gregory Cup Task & Finish Group in respect of the award for 2017/18:-

It was proposed, seconded and
Resolved: That the Administration Committee supports the Gregory Cup Task & Finish Group nomination of Mrs P Locke as the recipient for the Gregory Cup for the 2017/18 Municipal Year in recognition of her local charity work, local fundraising, self-help work and for her active promotion of the Parish.

11. **TO RECEIVE AN UPDATE ON INCOME/EXPENDITURE APRIL 2018 TO MAY 2018**

The Town Clerk circulated a comprehensive report on expenditure/income for April & May 2018 and invited questions.

There were none.

The meeting closed at 7.39 p.m.