

MABLETHORPE AND SUTTON TOWN COUNCIL

Mablethorpe Library & Community Access Point

Stanley Avenue, Mablethorpe LN12 1DP

Tel: 01507 329172

26th April 2016

NOTICE IS HEREBY GIVEN that an Extra Ordinary meeting of Mablethorpe and Sutton Town Council is to be held at Mablethorpe Library and Community Access Point, Stanley Avenue, Mablethorpe on **Tuesday 3rd May 2016 commencing at 6.00 p.m.** at which the under mentioned business will be transacted

Graham Cullen

Cllr G Cullen

Chairman

A G E N D A

1. Apologies for Absence

To receive apologies and accept reasons for absence submitted to the Town Clerk prior to start of the meeting.

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

3. Adoption of revised Council Committees, Working Groups and Reporting Structure

It is proposed by Cllr Ms H Parkhurst that the Town Council adopts the revised Council Committees, Working Groups and Reporting Structure, previously discussed at the meeting of the Town Council held on Monday 25th April 2016 (Appendix A to follow).

4. Adoption of revised and updated Standing Orders and Financial Regulations

It is proposed by Cllr S Palmer that the Town Council adopts the following updated documents as reviewed by the Town Clerk, following the meeting of the Town Council held on Monday 25th April 2016 (Appendix B to follow):-

- (i) Standing Orders
- (ii) Financial Regulations

5. Revised Timetable of Meetings 2016/17

(i) It is proposed by Cllr G Cullen that the Town Council adopts the revised Timetable of Meetings for 2016/17 previously presented and discussed at the meeting of the Town Council held on Monday 25th April 2016 (Appendix C to follow)

(ii) Members are asked to consider and decide whether all Town Council meetings will be full ceremonial meetings with reports of police, District and County Councillors, or whether some meetings will deal only with agenda items.

6. Update from the Internal Auditor

To receive and note updates from the internal auditor following a clarification request from the Town council made at the meeting held on Monday 25th April 2016 (Appendix D to follow).