

MABLETHORPE AND SUTTON TOWN COUNCIL

**MINUTES OF THE MEETING OF THE
TOWN COUNCIL**

Held on 25th April 2016

Present:

Cllr G Cullen (in the Chair)

Cllrs T Brown

Mrs J Cook

R Dawes

B Dobbs

M Gregory

R Hansford

A Howard

A Mee

D Mellor

Mrs M Morgan

D Morling

S Palmer

Ms H Parkhurst

K Pinion

Mrs D Russell

Mrs J Taylor

C Tebbutt

In attendance:

Mr S Fletcher (Town Clerk)

Mrs S Archibald (Assistant to Town Clerk)

Reverend Peter Liley

PCSO Joanna Drake (part)

PCSO Billy Spence (part)

4 members of the public

A member of the public present wished to raise the issue of potential highway disruption and noise nuisance from the proposed Beltane Festival at Trusthorpe. The Town Clerk accepted a petition from local residents to be passed on to ELDC.

A question was raised as to why no beacon had been lit for the Queen's birthday in April. The Town Clerk advised that Mablethorpe had not been chosen as one of 1,000 towns around the UK to participate.

PCSO Drake reported a positive reduction of 15% in crime overall.

A report was received from Cllr S Palmer on behalf of LCC and Cllrs T Brown, G Cullen, A Howard and S Palmer on behalf of ELDC.

Prayers were led by Reverend Peter Liley.

The meeting commenced at 7.32 p.m.

111. APOLOGIES FOR ABSENCE

There were none.

112. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Cllr A Howard wished to declare a non-pecuniary interest in orders for payment as a business user of the Post Office and Canon .

113. RESIGNATION OF A TOWN COUNCILLOR

The meeting was advised of the recent resignation of Mr Col Sweeney. Members wished the remarkable contribution made by Mr Sweeney during his year in office to be noted and thanks extended to him. All concurred.

114. **TO APPROVE AS A CORRECT RECORD THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 15TH FEBRUARY 2016 AND THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL HELD ON 7TH MARCH 2016 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE OFFICIAL MINUTES**

It was proposed, seconded and

Resolved: That the official minutes of the meeting of the Council held on 15th February 2016 and the Extraordinary meeting held on 7th March 2016 be approved as correct records and signed by the Chairman.

115. **TO RECEIVE THE NOTES OF THE FOLLOWING MEETINGS AND ADOPT THE RECOMMENDATIONS AS INDICATED**

It was proposed, seconded and

Resolved: That the acts, proceedings and recommendations of the following committees be approved:

- (i) Planning Committee 29th February 2016
- (ii) Personnel Committee 10th March 2016
- (iii) Administration Committee 14th March 2016
- (iv) Planning Committee 4th April 2016
- (v) Community Amenities Committee 18th April 2016

116. **TO RECEIVE REPORTS FROM THE TOWN MAYOR, TOWN COUNCIL'S WORKING GROUPS, REPRESENTATIVES ON OUTSIDE BODIES AND THE TOWN CLERK**

The Council received various reports, both tabled and oral.

In addition to his tabled report, the Town Clerk wished to congratulate Mrs Archibald on the successful outcome in passing the Certificate in Local Council Administration (CiLCA), with the Chairman leading Members in a round of applause.

117. **ANNUAL RETURN AND STATEMENT OF ACCOUNTS**

- (i) To receive the report of the internal auditor and Town Clerk's response;
- (ii) To approve the Statement of Accounts for the year ended 31st March 2016, to be signed by the Chairman and Responsible Finance Officer;
- (iii) To approve the Annual Governance Statement for financial year 2015/16 to be signed by the Chairman and Town Clerk; and
- (iv) To approve the Accounting Statement in the Annual Return for financial year 2015/16 to be signed by the Chairman and Responsible Finance Officer.

The Chairman read out the report of the Internal Auditor, and it was confirmed by the Town Clerk that the minor issues highlighted had been addressed.

The audit figures and Annual Return statements having been noted:-

It was proposed, seconded and

Resolved: (a) That the report of the Internal Auditor be noted;
(b) that the Statement of Accounts for the year ended 31st March 2016 be approved for signature by the Chairman and Responsible Finance Officer;
(c) that, having resolved that all Annual Governance statements be positively agreed, the Chairman and Town Clerk sign the 2015/2016 Annual Governance Statement; and
(d) that the Accounting Statement in the Annual Return for financial year 2015/16 be approved for signature by the Chairman and Responsible Finance Officer.

118. **TRANSFER OF ASSETS/DEVOLUTION OF SERVICES FROM ELDC TO THE TOWN COUNCIL**

The meeting was advised that, at the recommendation of the Community Amenities Committee, consideration of the transfer of assets/devolution of services from ELDC to the Town Council would be considered by the Future Operation Working Group, with recommendations to be brought to future meetings of the Town Council.
(minute 49, C&A 18.4.16 referred)

119. **RECOMMENDATIONS OF THE COMMITTEE AND WORKING GROUPS TASK AND FINISH GROUP**

Following detailed consideration of a report of the Committee and Working Groups Task and Finish Group with regard to changes in committee and working group structure, it was proposed, seconded and:-

Resolved: (a) That the deletion, merging and realignment of working groups and task and finish groups, as presented, be approved;
(b) that the Community Amenities Committee be deleted from the 2016/17 administration period until any further Council structure review takes place;
(c) that the suggested Town Council committee structure as presented be agreed and adopted;
(d) that the Town Clerk be instructed to undertake a comprehensive review of Standing Orders and Financial Regulations to mirror the recommendations in (a) to (c) above;
(e) that an Extraordinary meeting be called on Tuesday 3rd May 2016, to commence at 6.00 p.m. to:-
(i) approve changes to the Council's structure;
(ii) approve changes to Standing Orders and Financial Regulations;
(iii) to approve the updated Timetable of Meetings 2016/17 and consider the procedures and content of meetings of the Town Council in light of the proposed increase in number of scheduled meetings.

120. **TOURISM SIGN – SUTTON ON SEA**

Following deferral for consideration from the Community Amenities Committee (minute 55, C&A 18.4.16 referred) Members were asked to consider the design of a sign submitted by Sutton Gardening Group for use in Sutton on Sea.

Following discussion around its style and potential conflict with the existing Sutton on Sea signage, it was proposed, seconded and:-

Resolved: That the Town Council does not support approval of the artwork in its present form.

121. **TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE
INCOME FOR FEBRUARY AND MARCH 2016**

It was proposed, seconded and

Resolved: (a) That orders for payment made to the sum of £20,425.66 in February and £23,128.22 in March 2016 be authorised; and
(b) that income for February 2016 in the sum of £2,946.48 and £8,618.66 in March 2016 be noted.

The meeting closed at 8.35 p.m.